

**VYSBC Board of Director's Meeting
Minutes December 8, 2009**

The meeting was called to order at 7:30, with all members being present. Sam welcomed the new Board member, Diane Java, representing Sport Aerobics, to the Board. The Board immediately went into Executive Session.

At the conclusion of the executive session, Karla moved the approval of the minutes which was seconded by Paul and were unanimously approved.

Michelle reviewed the available team fund balances, however; several of the recent, larger fundraisers had not yet been distributed such as the pies and the poinsettias. Current balances are \$8,208.46 for the booster club, Boys team \$5,980.59, Girls team has \$971.73 the Gold Team \$480.01 and Jump Rope has \$935.85

Sam reviewed the draft attendance policy with the Board. The policy will be reworded. After some discussion the Board decided to develop a policy/procedural and operations manual that will include documents that govern the operation of the board but do not need to be included in the by-laws. This document needs to include a financial policy that will deal with returned checks and the acceptance of cash only should a member bounce checks repeatedly. Also, a communications, executive session, communication and concession stand policy need to be developed. Melanie made a motion to work on the draft procedural/policy document, which was seconded by Tim and carried unanimously.

There was discussion regarding the draft Opt Out Agreement. Paul will e-mail the Board the electronic copy and all corrections will be sent to Paul.

The meeting adjourned at 8:45 and the next meeting was scheduled for Tuesday, December 22 at 7:30.